GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Establishment – Minorities Welfare Department - Permission to surrender E.L. for 15/30 days during financial years 2019-20 and 2020-21 to Smt. P.N.V.Lakshmi, Section Officer, SDM Section, Smt. Sk. Shahataz, Assistant Section Officer, EDM Section and Sri Abdul Razak, Assistant Section Officer, OP&Budget Section, Minorities Welfare Department – Orders – Issued.

MINORITIES WELFARE (OP&BUDGET) DEPARTMENT

G.O.Rt.No.3 **Dated:08.01.2020.**

Read the following:

1. G.O.Ms.No.172, Fin.&Plg. (FW.FR.I) Dept., dt.01.07.1974.
2. G.O.Ms.No.221, Fin.&Plg. (FW.FR.I) Dept., dt.23.08.1974.
3. Circular Memo.No.14781-C/278/FR.I/2011, Finance (FR.I) Dept., dt.22.06.2014.
4. Application of Smt. P.N.V.Lakshmi, Section Officer, SDM Section, Minorities Welfare Department, dated: 15.12.2020.
5. Application of Smt. Sk. Shahataz, Assistant Section Officer, EDM Section, Minorities Welfare Department, dated:30.11.2020.
6. Application of Sri Abdul Razak, Assistant Section Officer, OP& Budget Section, Minorities Welfare Department, dated: 15.12.2020

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In terms of the orders issued in the Govt. Order 1st read above and read with the Govt. Circular Memo 3rd read above, permission is accorded to Smt. P.N.V.Lakshmi, Section Officer, SDM Section and Sri Abdul Razak, Assistant Section Officer, OP&Budget Section, Minorities Welfare Department as shown below to surrender of Earned Leave for 15/30 days encashment for the financial years of 2019-20 and 2020-21.

Name and Designation of the employee	Date of last surrendered	Earned Leave at Credit as on 01.07.2020	Leave now surrendered (15) days	Balance at credit after surrender
Smt P.N.V.Lakshmi, Section Officer	16.12.2019 to 30.12.2019 (15)days	136	16.12.2020 to 30.12.2020 (15) days	121 days
Smt. Sk.Shahataz, Assistant Section Officer,	--	134	01.12.2020 to 30.12.2020 (30) days	104 days
Sri Abdul Razak, Assistant Section Officer,	16.12.2019 to 30.12.2019 (15)days	195	16.12.2020 to 30.12.2020 (15) days	180 days

2. Certified that necessary entries are made in the Service Register of the above individuals.

3. The Drawing Officer & Asst. Secretary to Government, Minorities Welfare Department is requested to draw and disburse the amount to the concerned as ordered in Para (1) above.

4. This order does not require the concurrence of Finance Department as per the rules/orders in vogue.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

Dr. MOHD. ILYAS RIZVI
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Individuals concerned.

(PTO)

The Deputy Pay & Accounts Officer, A.P. Secretariat, Velagapudi.
The Minorities Welfare (OP&Budget) Department.
Sc/sf.

// FORWARDED :: BY ORDER //

SECTION OFFICER